

CENTRAL OREGON COAST FIRE & RESCUE DISTRICT
BOARD OF DIRECTORS MEETING
OCTOBER 17, 2024

- 1. Call to Order.** The regular meeting of the Central Oregon Coast Fire & Rescue District Board of Directors was called to order by President Eckerman at 4:01 p.m. on Thursday, October 17, 2024. She explained the procedure for participation by members of the livestream viewing audience.
- 2. Roll Call.** Directors present were Reda Eckerman, Jon MacCulloch, and Greg Dunn; Rick Booth was excused. A quorum was present.
- 3. Pledge of Allegiance.** Mrs. Eckerman led those present in the Pledge of Allegiance.
- 4. Approval of Minutes.** Moved by Mr. MacCulloch, seconded by Mr. Dunn, to approve the minutes of the regular Board meeting of September 19, 2024, as presented; motion carried.
- 5. Citizen Participation.** None.
- 6. Reports. Staff. Maintenance.** Captain Knudson submitted a draft copy of a Fee Schedule resolution for the Board to look over and consider for the next meeting. He had added that the work would be done only on public agency owned vehicles. The Tender on auction is at \$5,050 right now but doesn't close until October 31st. **Administration.** Office Administrator Wendy Rush reported that she had attended an Oregon Fire Administrator Conference and there will be some family medical leave policy changes but the update won't be until the beginning of next year. **Volunteers.** The last Bingo of the year is on Friday with a Halloween theme and a costume contest, as well as collecting food for the Holiday baskets. Bingo will start again in February. There are two new volunteers, one helping in the office and the other one is currently doing wildland work with the Forest Service. **Union.** The Union has fliers, yard signs, and vehicle signs and will be out working in support of the proposed levy.
- 7. Finance Report.** Mr. Quick reported \$284,871 cash on hand at the end of September but pointed out that \$51,268 of that is in the Building/Property Reserve Account. Money from this year's levy should be coming in in another 5 weeks. So far we have received \$10,771 from prior years levies. Conflagration payments are \$715, which was only for going to a fire, and a check just received for \$15,175.75; Chief Mason expects close to \$40,000 total for this year. Personnel services look to be in line; there was \$1,983 for Medical Director Services. Moved by Mr. MacCulloch, seconded by Mr. Dunn, to accept the financial report and pay the bills; motion carried.
- 8. Old Business.** None.
- 9. New Business.** Mrs. Eckerman asked if the Board members had a chance to review the proposed contract with Mr. Quick; Mr. Quick had indicated he was okay with covering errors and omissions himself and the P. O. Box number needed to be corrected. Moved by Mr. Dunn, seconded by Mr. MacCulloch, to approve the corrected bookkeeping contract with Mr. Brett Quick and to authorize President Eckerman to sign the contract; motion carried.
- 10. Chief's Report.** Chief Mason reported that for the third year in a row the FEMA AFG grant applications were denied; he will contact them to see what can be done to become more

eligible. Discussion of the need for a professional grant writer because of the huge amount of time required for the process; consensus of the Board to look into it. The ODF FEPP Grant was approved; this covered the expense of finishing the upgrades on the Tender. The proposal to Congresswoman Hoyle is waiting for action after the first of the year. The surplus Tender has already passed the minimum reserve and may do even better as the auction ends on the 31st. On the November election, the pamphlet has been mailed and Chief Mason's corrections to the inaccurate argument made by Todd Holt was released. The campaign schedule is a Townhall following tonight's meeting, Coffee with the Chief on October 23rd, and another Townhall on October 24th. Between that and the Union efforts, plus as much personal contact as possible, he hopes to get the information out to the public.

11. Good of the Order/Adjournment. There were no communications from the viewing public. There being no further business to come before the Board the meeting was adjourned at 4:18 p.m.

Respectfully submitted,

Jan K. Hansen, Recording Secretary

Approved:

Board Chair