



Central Oregon Coast Fire and Rescue District

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Waldport, Oregon 97394
Phone (541) 563-3121 Fax (541) 563-3190



MEMO

TO: All Interested Individuals
FROM: COCFRD Staff
SUBJECT: Safety Guidelines for Group Tours
DATE: March 25, 2014

Welcome and thank you for your interest in requesting a tour of our fire station. We want to pass along a few safety guidelines to ensure that your experience at Central Oregon Coast Fire and Rescue is a safe and exciting time while at our fire station. They are as follows:

1. COCFRD personnel and Adult supervision are required at all times.
2. Please keep children together at all times.
3. No running while on the premises.
4. Please ask COCFRD personnel prior to climbing onto a piece of equipment.
5. Please do not touch any of the equipment, radios or tools on the fire apparatus or ambulances.
6. Please keep noise levels at a minimum, there are other personnel working at the fire station here too!
7. If we have an emergency call, please listen to COCFRD personnel.
8. **Absolutely no horseplay will be allowed.**

We want to remind you that these guidelines need to be followed. COCFRD reserves the right to cancel the tour at any time if the guidelines are not followed. We understand children like to have fun and get excited around fire apparatus; however, we want to make your tour an exciting and enjoyable time as well as a safe experience. Please give COCFRD a call in advance or come by in person to schedule your next tour. Our phone number is (541) 563-3121.

Thank you for your time and your interest in Central Oregon Coast Fire and Rescue District. *We look forward to your next visit!*